MOAA Monthly Leaders Roundtable

Committee Module (CM) | NRT Reports

Thursday, November 21, 2024 7PM (EST)



Agenda

- Welcome
- Committee Module (CM) and Near Real Time (NRT) Report Training (Victoria Twyne)
- Discussion
- Program Updates
- Training Dates



Status of the CM & NRT

- Committee Module/Near Real Time Report
 - Priority had to be given to financial reporting issues
 - Final items being transitioned from testing to production
 - Targeting early December to go live
 - Beta testing was greatly beneficial
 - Some enhanced CM functions may be "day two"
 - Help us identify technical issues
 - Additional resources will be shared as we reintroduce the CM and NRT
 - Thank you for your patience



Committee Module and Near Real Time Report Training



CM | NRT Agenda

- Who has access to the CM
- Quick look at a chapter's CM
 - Review CM resources and tools available to all chapter recruiters
- Where to find your monthly recruitment list (i.e. NRT report)
 - Saving and exporting your NRT report
- Adding new members to the CM once they have been recruited
- Reports:
 - Active Members
 - Deactivated Members
 - No Contact Report
- Questions and Answers

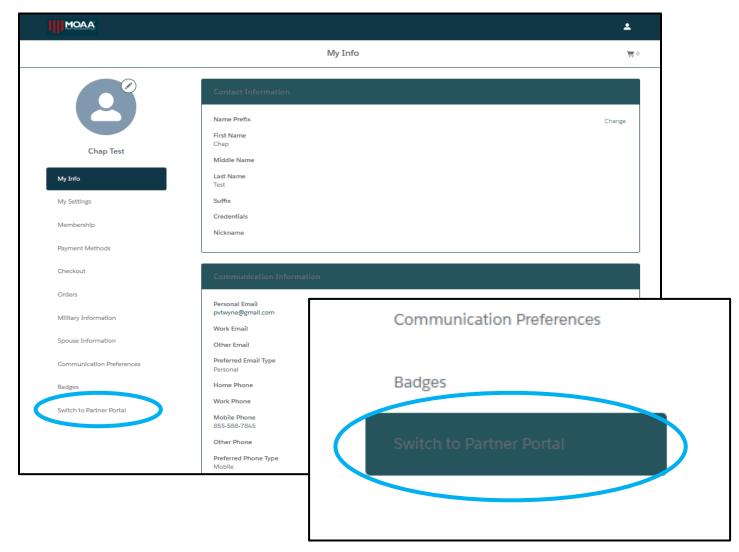


Accessing the CM

- Leaders who have "Editing Privileges" and "View/Read Only"
 - Manager (can edit)
 - Member (view/read only)
- Two key officers will have access to the CM
 - 1.President
 - 2. Membership Chair
 - >ACC can add one additional officer if requested

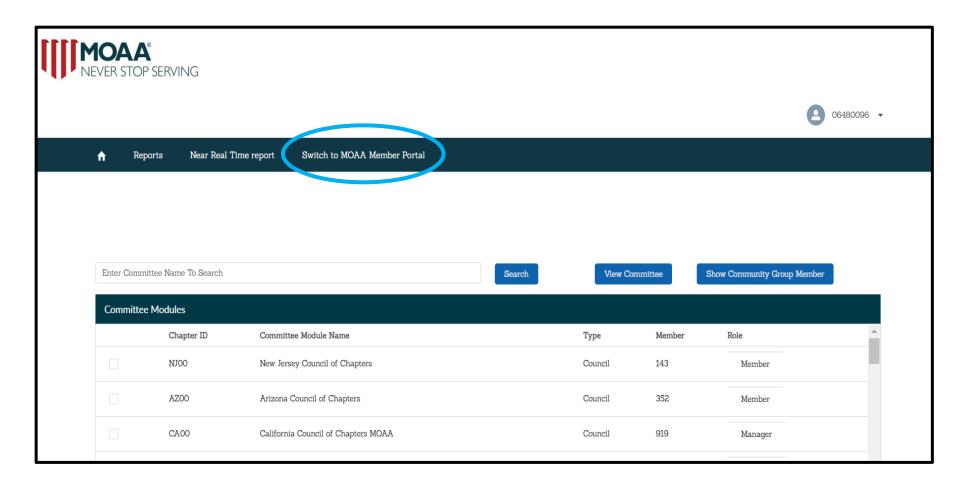


MOAA Profile - Switch to Partner Portal

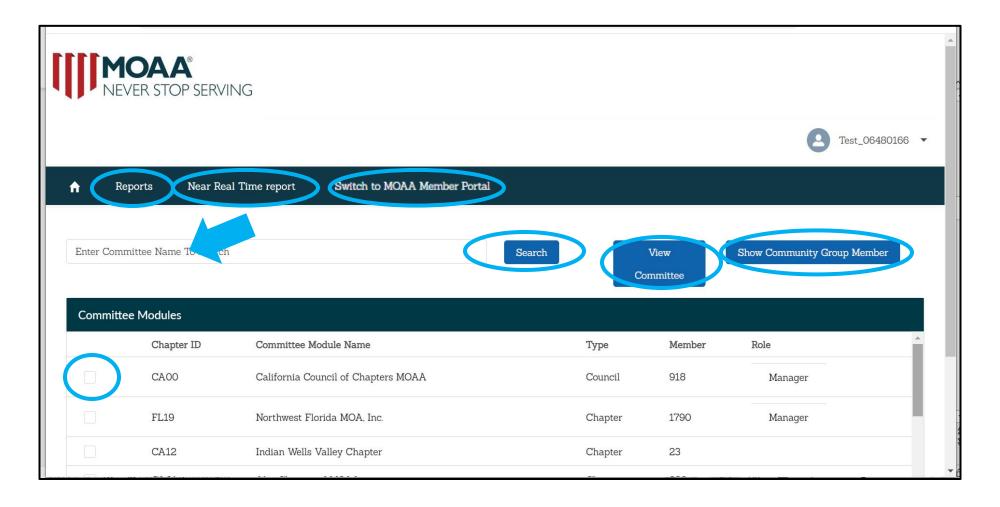




Toggle Button, Switch - MOAA Profile | CM



New AMS/CM



Closer Look – CM Identifiers

Committee Modules							
	Chapter ID	Committee Module Name		Туре	Member	Role	4
	NJ00	New Jersey Council of Chapters		Council	143	Mentber	
	AZ00	Arizona Council of Chapters		Council	352	Member	
	CA00	California Council of Chapters MOAA		Council	919	Manager	
	C000	Colorado Council of Chapters		Council	354	Manager	
	CT00	Connecticut Council of Chapters		Council	50	Manager	

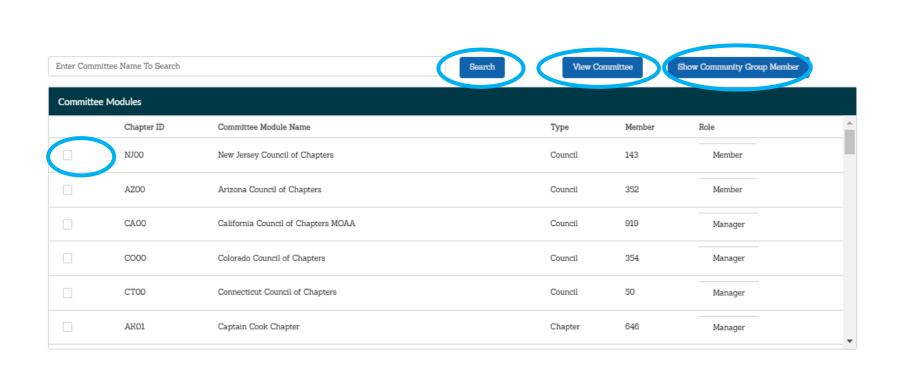
Review Title Bar/Headers

Switch to MOAA Member Portal

Reports

Near Real Time report

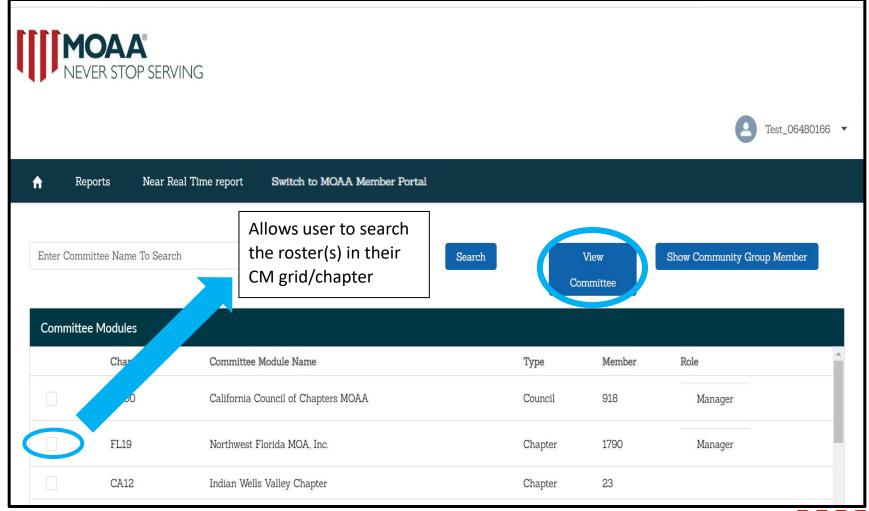




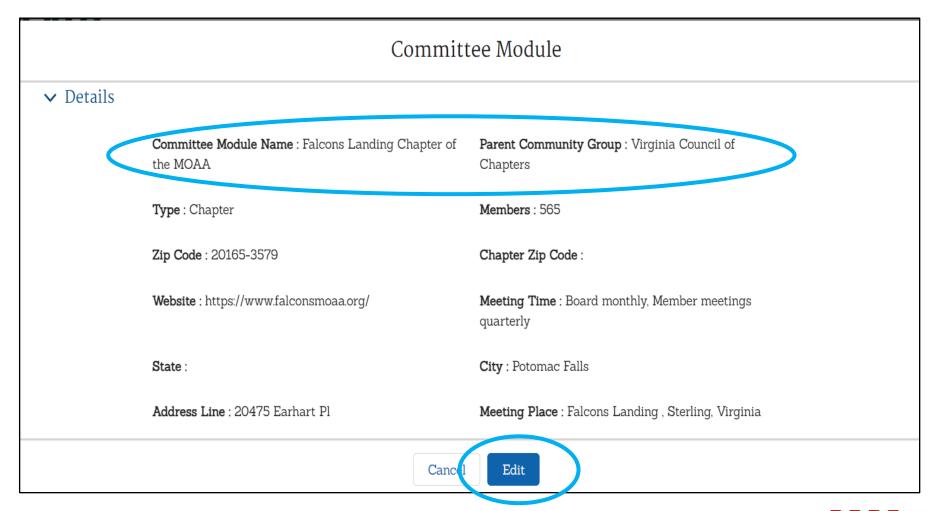
Capabilities with the CM

- Managers can update Meeting Information:
 - Meeting Place
 - Meeting Time
 - Chapter Address, City, State, Zip

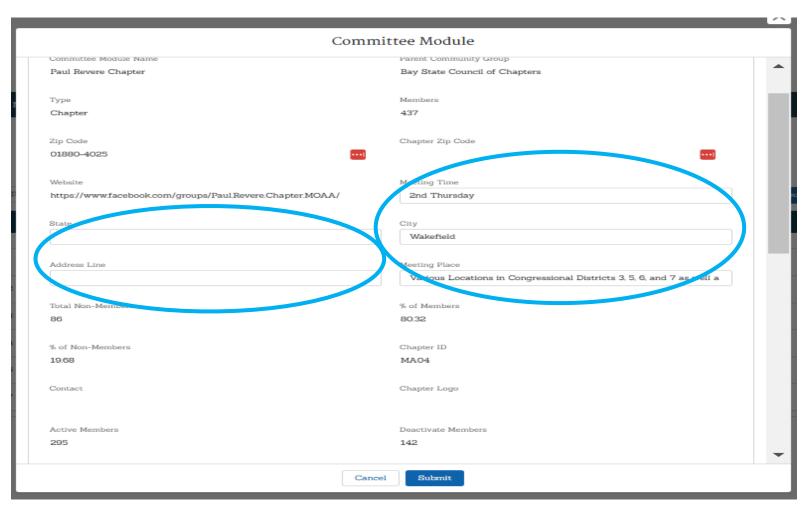
Search / View Committee



Manager has Editing Privileges



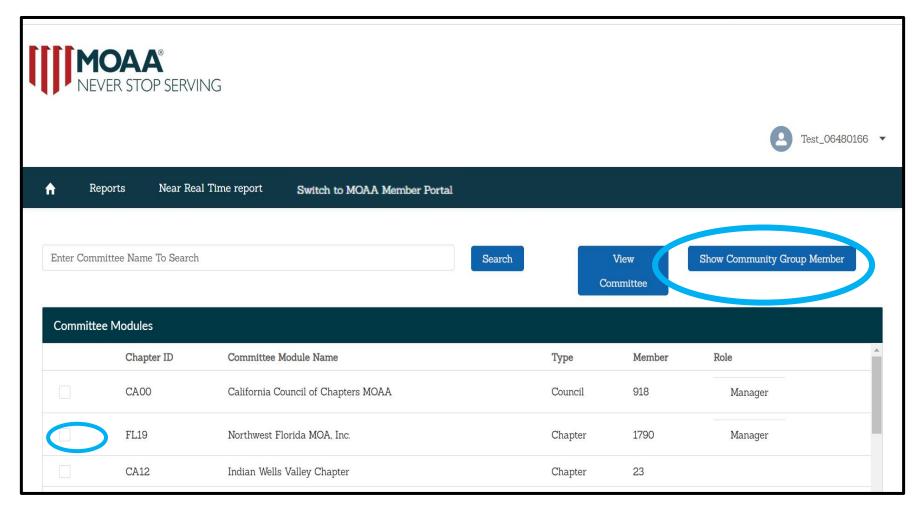
Manager has Editing Privileges



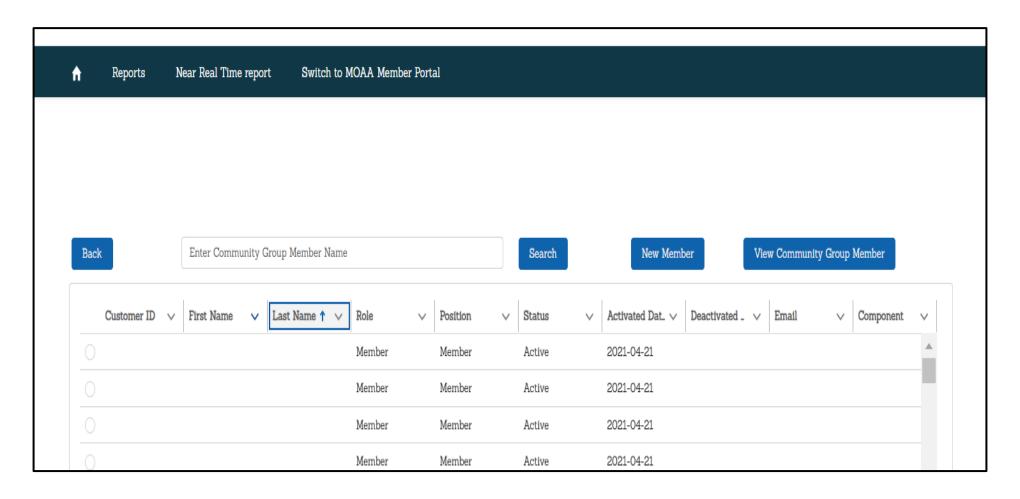
Capabilities with the CM

- Managers can add Member(s) to CM roster:
 - Look up member(s)
 - Add new member(s)
 - Update member begin/end date
 - Begin Date (i.e. Activated Date)
 - End Date (i.e. Deactivated Date)
 - Add "Join Request Date" to each member's record (optional)

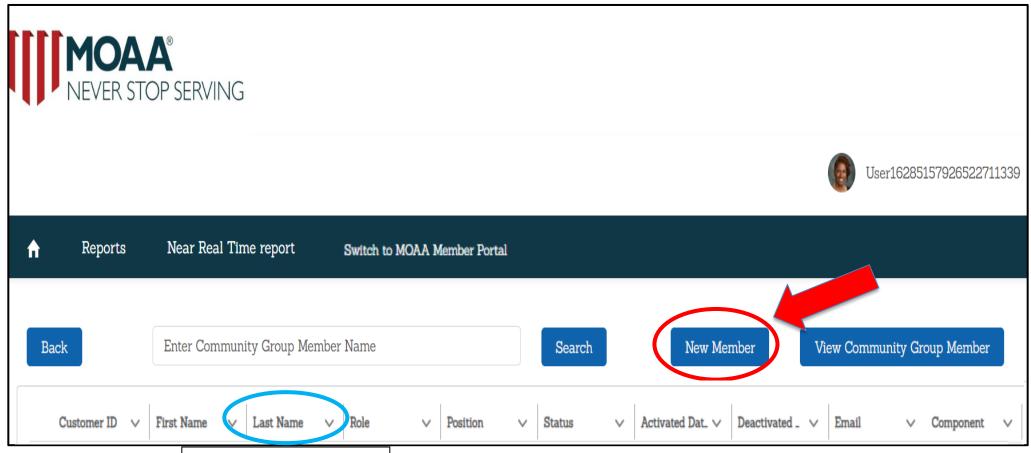
Select/Show Community Group Member



Manager has Editing Privileges



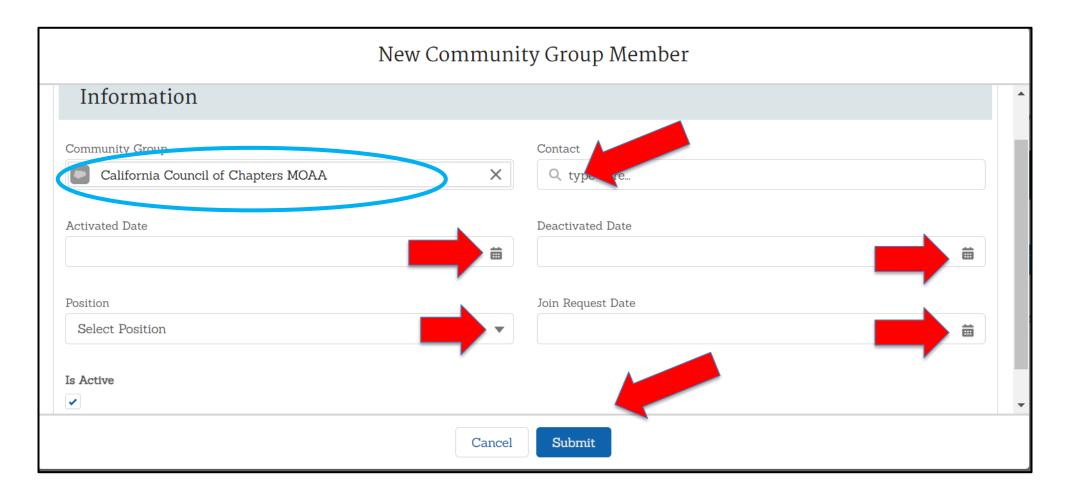
Manager Can Add "New Members"



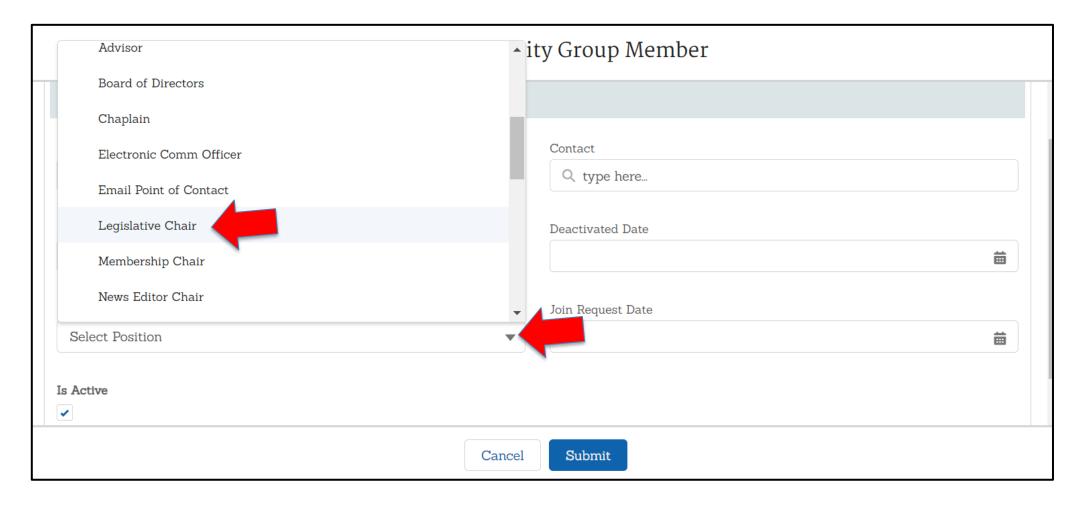
You will have sorting capabilities on all the headers.



Adding a New Member



Selecting Positions (members or leaders)

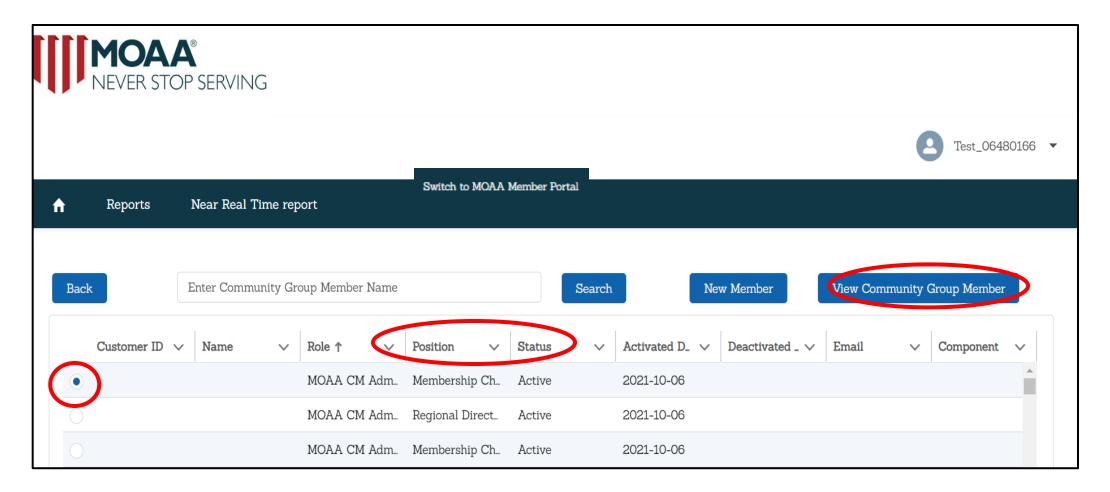


Capabilities with the CM

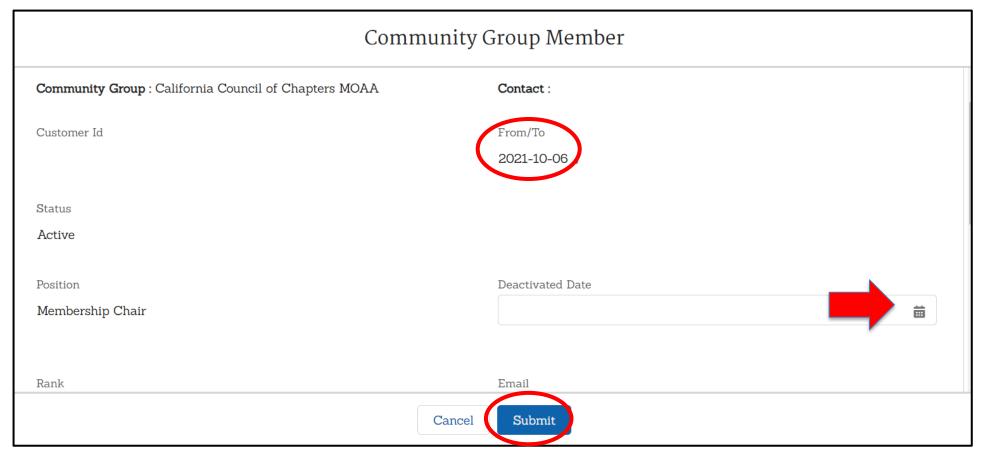
- Managers can <u>update</u> Member Records:
 - -Select the member you'd like to update
 - Use the "View Community Group Member" button
 - The update member screen will appear



Editing a Member Record



Placing an End Date (i.e. deactivated date) on a member's record

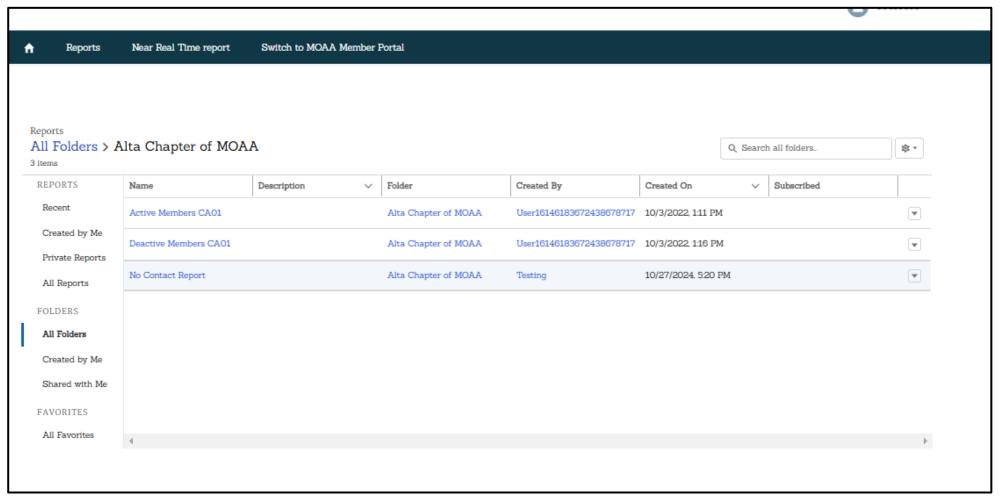




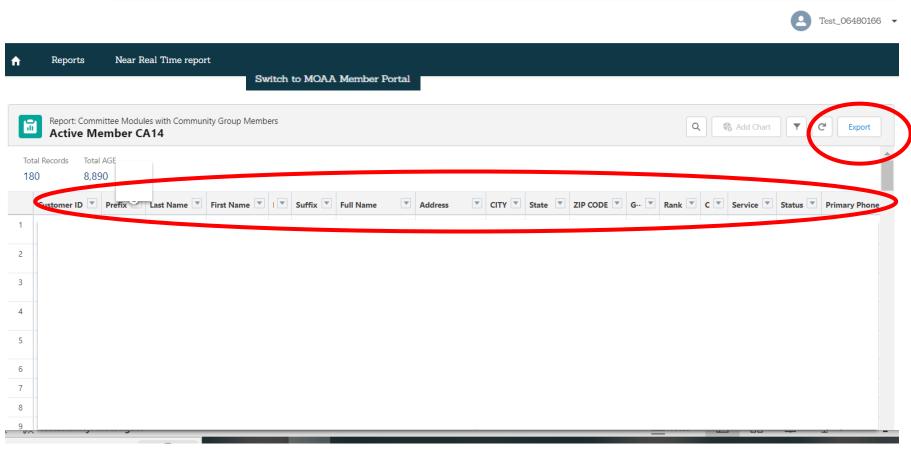
Reports

- Managers can generate reports:
 - Active Member Roster
 - Deactivated Member Roster
 - No Contact Report

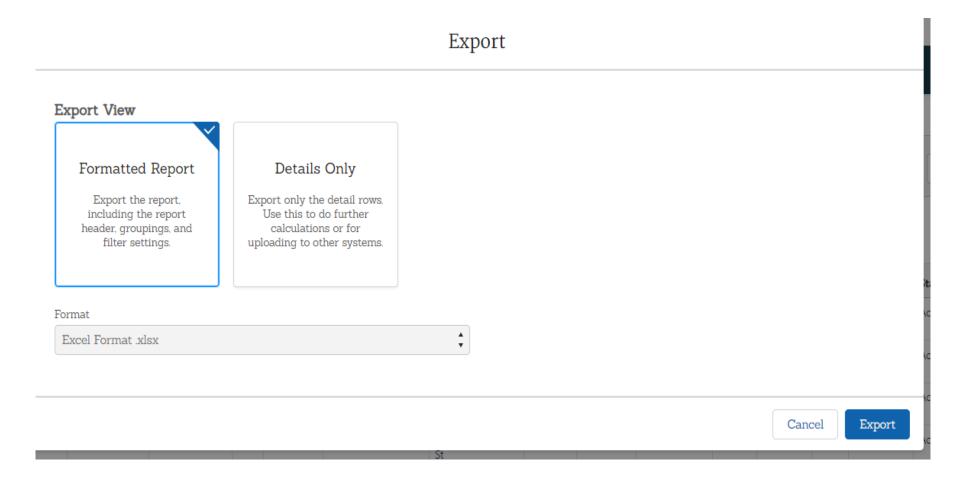
Reports: Active/Deactivated Members and No Contact List



Reports: Active and Deactivated Members



Reports: Active and Deactivated Members





Exported Report of Active Members

Victoria's Test Chapter Column Headings

Customer ID	Prefix	Last Name	First Name	Middle Name	Suffix	Full Name
MOAA ID	Mr/Mrs	Twyne	Victoria	0.		Victoria O. Twyne
Address	CITY	State	ZIP CODE	Gender	Rank	Component
201 N Washington St	Alexandria	VA	22314	F	1LT	USA
Service	Status	Primary Phone	Email	AGE	Role	Position
USA	Active	(703) 838-8118	victoriat@moaa.org		Member	President
Military Status	Customer Class	SPOUSE NAME	Chapter ID	Committee Module Name	MOAA Membership Status	FORMAL SALUTATION
FRM	Prospect/Member	Paul Twyne	JH01	Victoria's Test Chapter	BASIC/PREMIUM/L IFE	Mrs. Twyne
Activated Date 2/2/2021	29 Column Headings					

Exported Report of Deactivated Members

Victoria's Test Chapter Column Headings

Customer ID	Prefix	Last Name	First Name	Middle Name	Suffix	Full Name
MOAA ID	Mr/Mrs	Twyne	Victoria	0.		Victoria O. Twyne
Address	CITY	State	ZIP CODE	Gender	Rank	Component
201 N Washington St	Alexandria	VA	22314	F	1LT	USA
Service	Status	Primary Phone	Email	AGE	Role	Position
USA	Active	(703) 838-8118	victoriat@moaa.org		Member	President
Military Status	Customer Class	SPOUSE NAME	Chapter ID	Committee Module Name	MOAA Membership Status	FORMAL SALUTATION
FRM	Prospect/Member	Paul Twyne	JH01	Victoria's Test Chapter	BASIC/PREMIUM/L IFE	Mrs. Twyne
Activated Date 2/2/2021	30 column headings					

Same column headings will display with an additional column called Deactivated Date

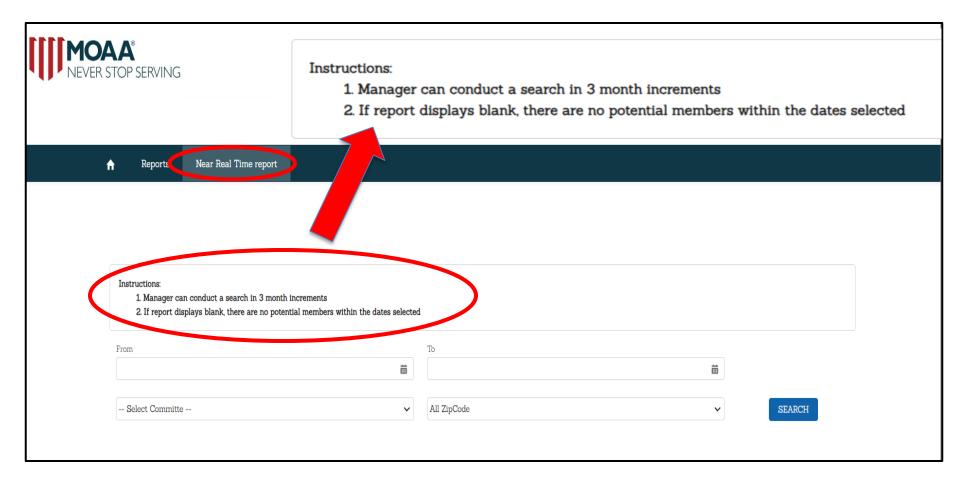


Reports: NRT Report

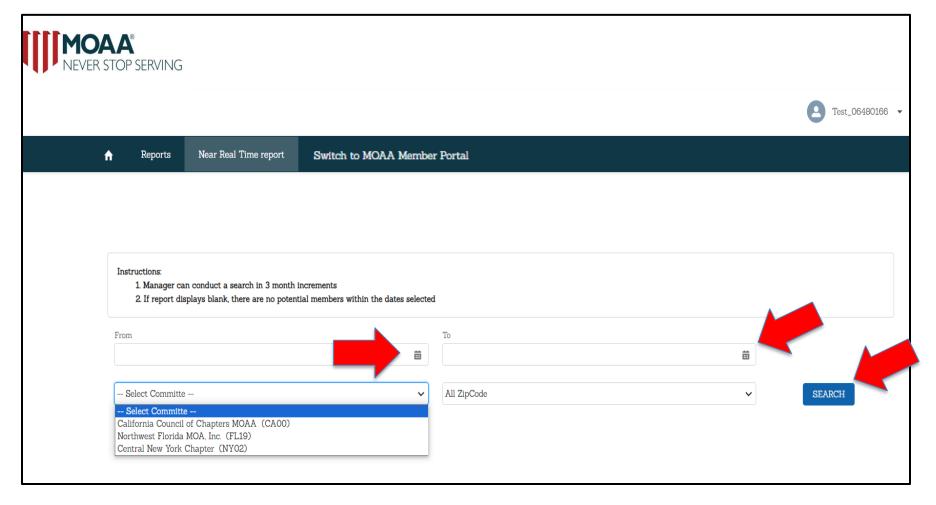
- Managers can generate potential list reports also called the Near Real Time (NRT Report)
- The NRT will include:
 - 1. Members who opt-in to chapter communications.
 - 2. Brand new MOAA members (Basic, Premium, and LIFE).
 - 3. Members who recently moved into the chapter's catchment area.



Reports: NRT Report



Reports: NRT Report



Resources for CM | NRT

CM / NRT
Instructional Guide,
CM Training video,
and Roundtable
recordings will be
available when ACC
opens the
Committee Module.

Councils and Chapters

JOIN A CHAPTER TODAY!



MOAA Geographic Chapters

Get more out of your MOAA membership. Find out how to connect in your community.

READ MORE



MOAA Virtual Chapters

Virtual chapters promote camaraderie among affinity groups. Learn more about joining (or starting) one.

READ MORE

FAST ACCESS Chapter Members

 Coming Soon: Cheddar Up (New online chapter dues payment System)

Chapter Leaders

- VIDEO: Join Your Local MOAA Chapter Today!
- New leader and affiliate checklist (Download)
- Council and Chapter Leaders Resource Manual (Download)
- Policies and Procedures Guide (Download)
- How-to video: Using MOAA's Online Chapter Dues Program
- Access an archive of Council and Chapter Roundtables
- List of training events and other dates to know
- Questions? Email chapters@moaa.org or call (800) 234-6622 and ask to speak with a Chapter Affairs Specialist.



Program Updates

- New Name: Affiliated Councils & Chapters
- New Public Affairs and Communication Professional Virtual Chapter (VC07)
- New Process: SurveyMonkey Apply for 2024 Awards
- New Resource: Legislative Action Center Activity Report
 - www.moaa.org/legisleaders
- New Chapter Dues Payment Portal: Cheddar Up
- AiA 2025: April 7-10
 - Hill Day April 9 & Council Presidents Seminar April 10

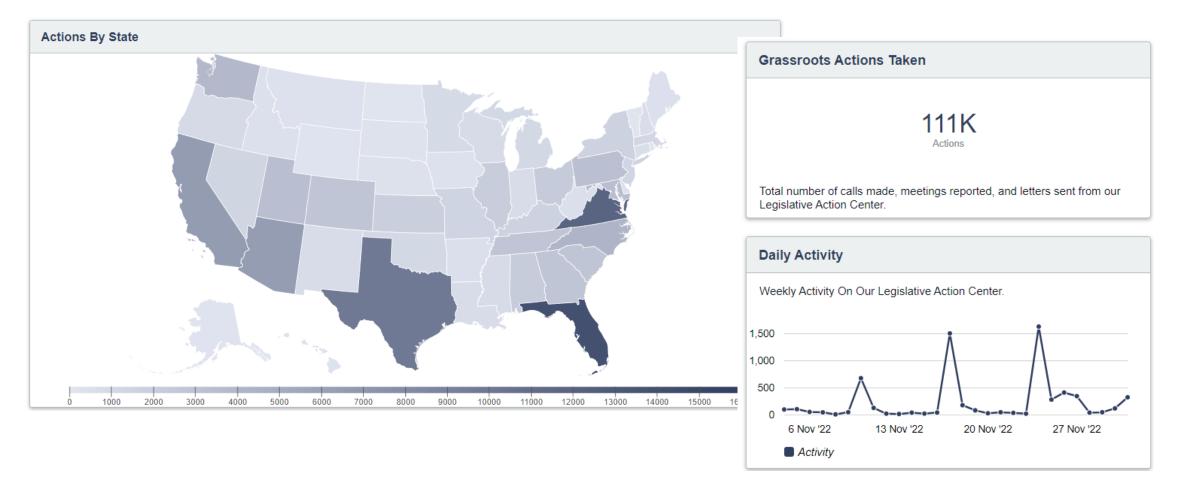


New Award Application Process

- SurveyMonkey Apply for Organizational Awards
 - New centralized platform for LOE, Communications, Strobridge Legislative, and Surviving Spouse awards
 - Dec 1 Feb 15 application/nomination window
 - Criteria is largely the same, database scoring has been removed from LOE this year
 - Dec 19 Monthly Leaders Roundtable will focus on new platform



Legislative Leaders Page



Legislative Action Center Activity Report Example

This document details registrants and activity on MOAA's Legislative Action Center from January 1 - September 30, 2024 for Nevada. State activity reflects the self-reported details provided by registrants through the Legislative Action Center's registration form.

Total Registered Advocates: 291 (58/20% from Chapter or Council Members)

Total Actions Taken: 1459 (143/10% from Chapter or Council Members)

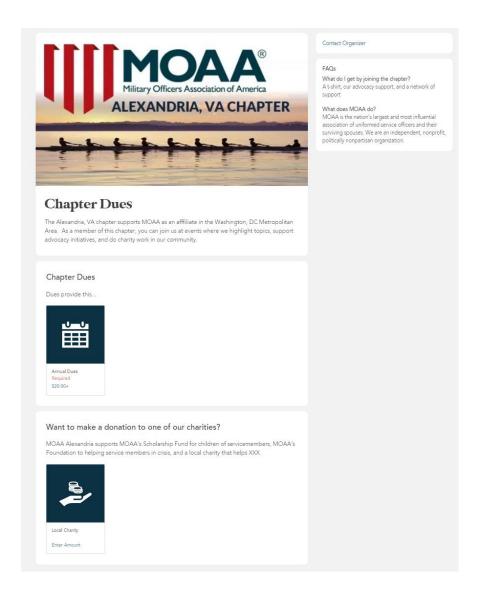
Our Legislative Action Center permits advocates to indicate membership to more than one affiliated council and chapter. As a result, values in the table below may not total 100%.

Chapter Name	Number of Registrants	Number of Actions Taken		
NV02 - Sierra Nevada	22	44		
Chapter of MOAA				
NV03 - Southern Nevada	32	99		
Chapter				
NV05 - Lake Tahoe Chapter	Less than 10	Less than 10		



New Chapter Dues Portal

- MOAA National contract with Cheddar Up; free to chapters and councils
- MOAA National will cover individual transaction fees
- Staff assistance to get set-up with custom website
- Initial focus on dues and donations (other functionality available)
- September Roundtable recording available
- Contact chapters@moaa.org





2025 Leader Training Workshops



Leadership Seminar Orlando, FL January 16-18 FL, Other C&C by invitation Virtual Workshop New Leaders March TBD Focused on New Chapter Leaders Central Workshop Oklahoma City, OK May 2-3 AR, CO, IA, KS, LA, MN, MO, ND, NE, NM, OK, SD, TX Virtual Workshop
Experienced Leaders
August TBD
Focused on Experienced
Leaders

East Workshop - TBD November CT, DE, IL, IN, MA, MD, ME, MI, NH, NJ, NY, OH, PA, RI, VT, WI, WV



2024 Roundtable Schedule

January 18*
Compliance and
Legal Topics

February 29 Committee Module

March 28 Advocacy in Action April 25

Marketing

May 23 Individual Awards Program June 27
Generational
Recruiting

July 25 Chapter Health Update August 29 Council/Chapter Visit Program

September 26 Dues Portal Brief Oct 17* Community Outreach November 21*
Committee
Module/NRT

December 19*
Annual Awards



^{*} Adjusted from 4th Thursday to Avoid Conflict

Major Events for 2025

JANUARY:

- Congressional Reception for 119th Congress Dates and location being staffed
- CP/ICP Meeting Jan 14 (virtual, 2-4 pm EST)
- State Legislative Exchange Forum Jan 21 (virtual, 8 pm EST)
- Special Board Meeting Jan 24 (virtual)

MARCH:

 Virtual Council and Chapter Leadership Workshop for New Leaders -TBD

APRIL: AiA 2025 and Spring MOAA Board Meeting

- Hyatt Regency Crystal City Hotel April 7-10, 2025
- MOAA Legislative Awards (Marix) April 8 Location TBD
- AiA day April 9; Council Presidents' Seminar Apr 10
- Registration should launch by Jan 23



Major Events for 2025

MAY:

Central Region Council & Chapter Leaders Workshop – Oklahoma City, OK

May 2-3, 2025 -- Omni Oklahoma City Downtown

MOAA Charities Golf Classic

May 19, 2025 - TPC Potomac, MD

JULY: Summer Board Meeting – July 11 (Virtual)

AUGUST: Virtual Council & Chapter Leaders Workshop for Experienced Leaders- TBD

OCT:

- Total Force+ (Gaylord National Harbor) Oct 28-29, 2025
- Fall Board Meeting (Gaylord National Harbor) Oct 30, 2025

NOV:

• Eastern Region Council & Chapter Leaders Workshop- TBD/Pittsburgh (proposed)

Thank You!



Questions?

chapters@moaa.org

