**2023 Surviving Spouse Liaison Excellence Award Criteria/Guidelines**

**Purpose**: Awarded to a surviving spouse liaison who is a member of MOAA and who has made outstanding contributions in one or more of the following Surviving Spouse Advisory Committee (SSAC) mission goals: educate, encourage, and engage.

**PART 1: CRITERIA**

**Educate**

* Conveys timely and pertinent information from SSAC and other MOAA sources to surviving spouses, council and chapter leaders, and all council and chapter members.
* Communicates to Chapter Members timely and pertinent news and items of interest on chapter and council actions and information received from SSAC.
* Stays informed about current issues of interest to the surviving spouse community and the legislative actions of MOAA on these issues.
* Contributes to the chapter/council newsletter and website with written articles on a variety of topics.

**Encourage**

* Actively recruits surviving spouse members.
* Works to retain surviving spouses within the chapter by discovering new and innovative activities to hold their interest.

**Engage**

* Demonstrates leadership and willingly assumes responsibility within the council/chapter.
* Initiates, leads and manages a project from beginning to end.
* Organizes surviving spouse/chapter community service projects.

**PART 2: SURVIVING SPOUSE LIASION EXCELLENCE AWARD NOMINATION FORM**

*Please note: Former Surviving Spouse Advisory Council (SSAC) members must wait three years from the time of leaving the council before they can be nominated for the Surviving Spouse Excellence Award.*

**Chapter/council presidents, current national MOAA board of directors, and current SSAC members may nominate a surviving spouse liaison for this award. Surviving Spouse Liaisons do not have to be a Surviving Spouse.**

1. **Surviving Spouse Liaison Information**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mailing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ National MOAA Member #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DOB\_\_\_\_\_\_\_\_\_\_ Chapter/Council\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chapter Member: How long? \_\_\_\_\_\_\_ SS Liaison: How long? \_\_\_\_\_\_\_\_\_\_\_\_

1. **Your Information (person making the nomination)**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please check the appropriate box: Chapter/Council President National MOAA BoD SSAC Member

Name of local chapter or council\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_­­­­­\_\_\_\_\_\_\_\_\_\_

1. **Recommendation Letters (2)**

Highlight exemplary performance, noteworthy contributions, and any other unique activities or ideas – all for the benefit of the council, chapter and/or community. Please provide specific examples, outcomes, and statistics where applicable, using the criteria highlighted in Part 1 (to educate, encourage and engage).

**Please submit your completed nomination form, two recommendation letters and a photo of the nominee to** [**ssacouncil@moaa.org**](mailto:ssacouncil@moaa.org) **by June 1, 2023**

**QUESTIONS?** Email ssacouncil@moaa.org , or call (800) 234-MOAA (6622)